

# SURROGATE OF HUDSON COUNTY

TILO E. RIVAS  
SURROGATE

DEPUTY CLERK OF THE SUPERIOR  
COURT OF NEW JERSEY



ADMINISTRATIVE BUILDING  
595 NEWARK AVENUE, ROOM 407  
JERSEY CITY, NEW JERSEY 07306  
(201) 795-6378  
FAX (201) 795-5488

## REQUEST FOR GUARDIANSHIP INFORMATION

Under New Jersey Court Rule 1:38-3(e), records of guardianship proceedings are not available to the general public in order to serve and protect the interest of the Incapacitated Person/Minor. *Please understand that this Court is not permitted to release any information concerning guardianship records, unless you are a party of interest in the matter. Below is a list of interested parties:*

- The Incapacitated Person and/or minor upon reaching majority;
- Incapacitated Person's Spouse, Civil Union Partner or Domestic Partner;
- Minor's or Incapacitated Person's Parents and Siblings;
- Any Adult Children of the Incapacitated Person;
- Guardian of the Incapacitated Person or Minor;
- New Jersey Attorney appearing in Guardianship Action on behalf of the people listed above;
- New Jersey Judiciary Guardianship Monitoring Program Volunteers;

Any requests for guardianship information from a non-interested party must be reviewed and approved by the assigned Superior Court Judge. Please submit your request, in writing, detailing the exact information you seek, and the reason for your inquiry. Please provide any information that will enable us to conduct a thorough search. You must include a copy of your I.D. *If you are unable to provide a case number or docket number, you must include a \$10.00 search fee. Please make your check or money order payable to: "Hudson County Surrogate"*

In addition, you must have the attached Affidavit Form signed where indicated, before a Notary Public or an Attorney at Law of the State of New Jersey, and submitted along with your letter request.

All requests shall be addressed to:

**TILO E. RIVAS, SURROGATE**  
**ADMINISTRATIVE BUILDING**  
**595 NEWARK AVENUE, ROOM 407**  
**JERSEY CITY, NEW JERSEY 07306**

**Prepared by the Court**

\_\_\_\_\_  
:  
In the Matter of \_\_\_\_\_  
:  
\_\_\_\_\_,  
:  
\_\_\_\_\_  
:

SUPERIOR COURT OF NEW JERSEY  
CHANCERY DIVISION: FAMILY PART  
HUDSON COUNTY

DOCKET NO. \_\_\_\_\_

Civil Action- Affidavit

I, \_\_\_\_\_ residing at \_\_\_\_\_

Being duly sworn depose and say:

1. I am the Affiant in the above action.
2. This Affidavit is being submitted in support of my request that this Court release Guardianship records of the above named Incapacitated Person for the purpose of \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I am aware that if any of the above is willfully false, I am subject to punishment.

\_\_\_\_\_  
Signature

SUBSCRIBED AND SWORN TO  
BEFORE ME THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public